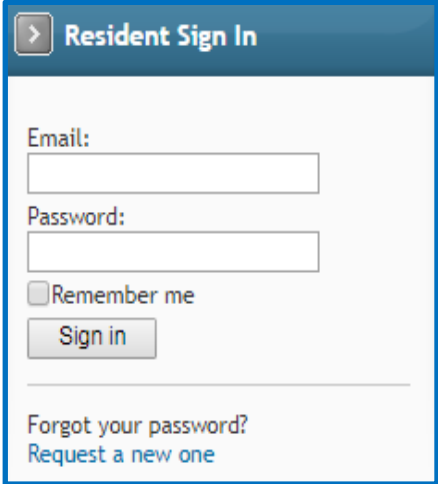
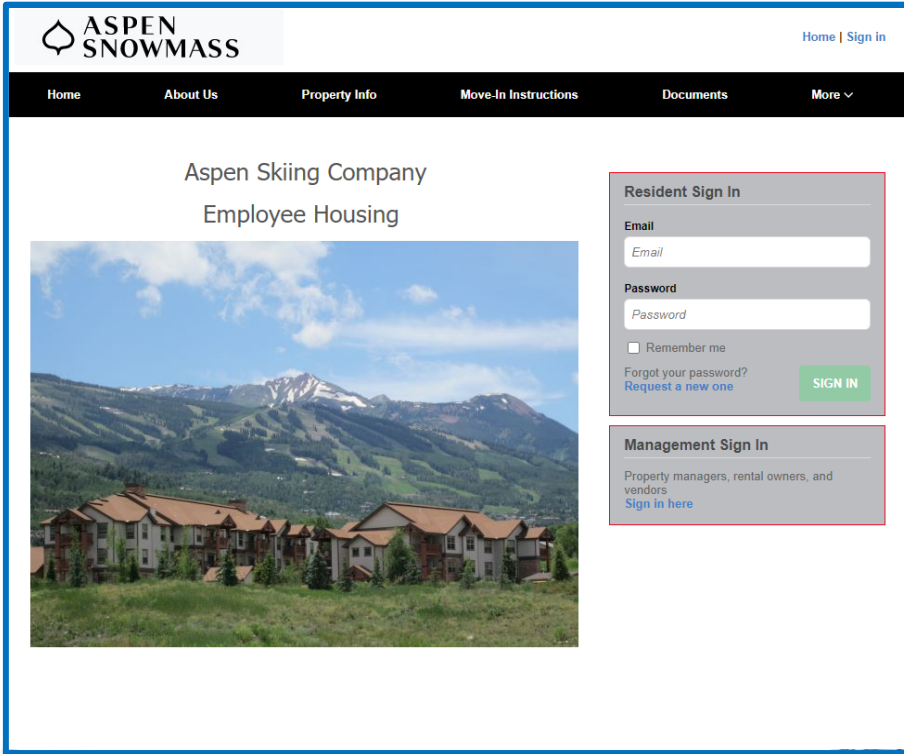
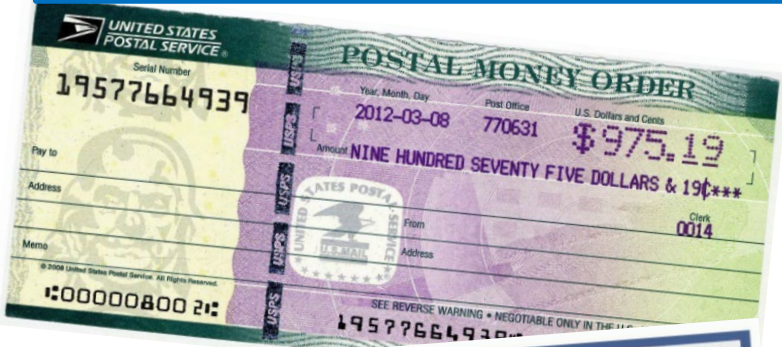


LOG IN AND PAY:
WWW.ASPENSNOWMASS.COM/HOUSING
To gain access to your online account you must return your completed lease to
housingoffice@aspensnowmass.com
United States Checking Account Required



CASH
Cash must be given to an ASC Housing Office Representative during posted office hours (M-F, 8-5)
No Cash accepted through local drop boxes



Personal Check, Money Order or Cashier's Check
To obtain visit your local bank, post office and or even places such as Wal-Mart
Drop off in local "rent drop box" or an ASC Housing Office near you during posted working hours (M-F, 8-5)
PAYABLE TO: "Aspen Skiing Company"
United States Postal: Housing Office, PO 6029, Snowmass Village CO. 81615
Fed Ex or UPS: Housing Office, 26 Commons Circle, Snowmass Village, CO. 81615

WHEN DO I PAY RENT & WHAT HAPPENS WHEN I PAY LATE?

- *Rent payments are due on the 1st of every month. (Ski Co. pay dates below highlighted in green)
- *Payments not received by the 7th of the month are late (no postdated checks).
- *Late fees are 5% of your rent amount, added to your tenant ledger.
- *If you cannot pay on time you are also required to see the Housing Office to schedule a pay date prior to the 15th.
- *Tenants not paid up by the 15th of the month will be given 72 hour eviction notice & forfeit their security deposit.
- *Ski Co paydays are highlighted below

HOW DO I PAY FOR RENT?

CASH - please come in during our office hours (Monday – Friday 8:00AM – 5:00PM) to pay.

CHECK or MONEY ORDER - feel free to use our after-hours drop slot located outside the leasing office at Club Commons or outside your laundry room at other properties. If you do not have a bank account and cannot make it during office hours please get a money order or cashier check from your local bank and use the drop slot. **(Please be sure to clearly write your name and apartment.)**

PAY ONLINE – please log into your account and pay

ADVANCE PAYMENT - Rapid pay plans will help you stay caught up by paying a little extra each time you pay your rent. You can always pay rent in advance if you choose. It is also advised that you pay your rent with the last paycheck of each month before the 1st of the month.

THINGS YOU SHOULD KNOW:

You are responsible to pay rent on time even if your employer does not give you the hours, have an injury, payroll issues, trouble with US mail, etc. Job termination does not release you from your housing obligation and is at the discretion of the Housing Department and your hiring manager.

DEPOSITS - will NOT be used to cover your last month's rent. Please pay as normal for your last month.

NOV

| S | M | T | W | T | F | S |
|----|----|------|----|----|--------|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | LATE | 9 | 10 | 11/PAY | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25/PAY | 26 |
| 27 | 28 | 29 | 30 | | | |

DEC

| S | M | T | W | T | F | S |
|----|----|----|----|------|--------|----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | LATE | 9/PAY | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23/PAY | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

JAN

| S | M | T | W | T | F | S |
|------|----|----|----|----|--------|----|
| 1 | 2 | 3 | 4 | 5 | 6/PAY | 7 |
| LATE | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20/PAY | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

FEB

| S | M | T | W | T | F | S |
|----|----|----|------|----|--------|----|
| | | | 1 | 2 | 3/PAY | 4 |
| 5 | 6 | 7 | LATE | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17/PAY | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | | | | |

MAR

| S | M | T | W | T | F | S |
|----|----|----|------|----|--------|----|
| | | | 1 | 2 | 3/PAY | 4 |
| 6 | 6 | 7 | LATE | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17/PAY | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31/PAY | |

APR

| S | M | T | W | T | F | S |
|----|----|----|----|----|--------|------|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | LATE |
| 9 | 10 | 11 | 12 | 13 | 14/PAY | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28/PAY | 29 |
| 30 | | | | | | |