

	<b>ASPEN ONE</b>	<b>Issue/Revision</b> <b>Date: Sept 2023</b> <b>Page 1 of 1</b>
	<b>Human Resources</b> <b>Employee Hotel Benefits</b>	

We offer various types of hotel stay benefits to employees: complimentary nights, employee rates, Friends and Family Rates and a special rate offering at OJAI Valley Inn and Spa. The rate types depend on an individual's eligibility and employment classification.

Rate Type	Rate Code	Little Nell	Limelight
Employee Comp Stay	CMPASC	\$0	\$0
Employee Rate	ASCEMPLY	\$195	\$95
Friends and Family Rate	ASCEMPLY	No set rate, discount set by DORM	No set rate, discount rate set by DORM

**What employees are eligible?** All eligible employees of ASPEN ONE (Aspen Hospitality, Aspen Skiing Company, ASPENX, and corporate employees). Employees must be actively employed at the time of stay.

**Employee Comp Stay:** Full-time year-round employees are eligible for two (2) nights per year after one year of service. Active seasonal full-time employees are eligible after two years of continuous employment. Employees may receive an additional two (2) complimentary nights per year if traveling to a hotel in another state. Hotels not wholly owned by the Company **do not** offer complimentary nights (Denver). The employee must be physically staying in the room to qualify for this comp benefit.

**Employee Rate:** All active employees may book two (2) nights per year at the Employee Rate. The employee must be physically staying in the room to qualify for this rate.

**Friends & Family Rate –** All active Employees' friends and families who are booking rooms at any hotel may use this code. Active employees may also use this code for personal use.

*Employees are able to use a combination of these rates to extend any particular stay should the business and bookings allow.*

## Participating Properties

The Little Nell Aspen, Limelight Snowmass, Limelight Aspen, Limelight Ketchum, Limelight Denver\*

\*Limelight Denver is not wholly owned and therefore does not offer comp nights. However, the Employee Rate and the Friends and Family Rate do apply.

*This program is not a guarantee of discounted lodging. The employee hotel benefits are an added perk when business and bookings allow, and is subject to change at the discretion of the company. Available inventory is typically released between 14 – 45 days in advance depending on hotel occupancy levels. Busy time periods and holidays will have a shorter booking window while slower time periods will have a longer booking window. We encourage employees to continue to check back as the reservations department may open more rooms. \*Discount is subject to change.*

### **Food and Beverage Discounts**

All employees visiting our hotel outlets will receive a 20% discount on Food and Beverages. This is for all people in the party up to a maximum of 8 people. This does not pertain to catering or banquet events. Discount is only applicable when the employee is present. The F&B charges must be charged to the employee's guest room folio in order to receive the discount.

### **OJAI Valley Inn & Spa**

ASPEN ONE and OJAI have a mutual benefit offering for employees. Any active full-time employee is eligible for five nights per year at a discounted employee rate of \$125.00. Employee rates are dependent on hotel occupancy/availability. These reservations are handled directly by e-mailing to [humanresources@aspensnowmass.com](mailto:humanresources@aspensnowmass.com), the Ojai Reservation Request Form located on the ASC employee portal, or for Limelight Denver employees, this can be found in the link for the Aspen Hospitality Employee Guide.